

Evaluative Report of the Department- A

1. Name of the Department – School of Languages, Comparative Languages and Culture
2. Year of establishment -1992
3. Is the Department part of a School/Faculty of the university- YES
4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.)

Programmes	Number	Course/Subjects
UG		
PG	02	M.A. – Functional Hindi Translation and Literature M.A. Sanskrit Literature/Jyotish
Integrated Masters		
M.Phil.	04	M.Phil. Hindi Literature M.Phil. English Literature M.Phil. Urdu Literature M.Phil..Sanskrit Literature/Jyotish
Ph.D.	04	Ph.D. Hindi Literature Ph.D. English Literature Ph.D. Urdu Literature Ph.D..Sanskrit Literature/Jyotish
Total	10	

5. Interdisciplinary programmes and departments involved -NIL
6. Courses in collaboration with other universities, industries, foreign institutions, etc. - NIL
7. Details of programmes discontinued, if any, with reasons- NIL
8. Examination System: Annual/Semester/Trimester/Choice Based Credit System- Semester Method.
9. Participation of the department in the courses offered by other departments- NIL
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate

Professors/Asst. Professors/others) - NIL

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

S.No	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D Awarded/ Submitted (last 4 years)
1)	Dr. Bharat Singh	M.A., Ph.D.	Professor	Hindi	25 Years	05
2)	Dr. Pradumna Mishra	M.A., Ph.D.	Professor	Hindi	33 Years	12
3)	Dr. Pushpendra Dubey	M.A., Ph.D.	Professor	Hindi	43 Years	02
4)	Dr. Gopal Sharma	M.A., Ph.D.	Professor	Sanskrit	25 Years	05
5)	Dr. Shobha Jain	M.A., Ph.D.	Professor	Sanskrit	25 Years	-----
6)	Dr. Ram Shankar Tiwari	M.A., Ph.D.	Professor	Sanskrit	04 Years	----
7)	Dr. Suresh Chaturvedi	M.A., Ph.D.	Professor	Sanskrit	05 Years	----
8)	Dr. Subroto Guha	M.A., Ph.D.	Professor	English	30 Years	
9)	Dr. Ashok Mahashabde	M.A., Ph.D.	Professor	English	45 Years	12

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors- NIL
13. Percentage of classes taken by temporary faculty – programme-wise information

S.No	Programmes	Semester	% of classes taken
1	M.Phil. Hindi Literature M.Phil. English Literature M.Phil. Urdu Literature M.Phil. Sanskrit Literature/Jyotish	I & II sem	100%
2	M.A. Functional Hindi Translation and Literature M.A. Sanskrit Literature/Jyotish	III sem	100%

14. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual-NIL
15. Research thrust areas as recognized by major funding agencies- NIL
16. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. NIL
17. Inter-institutional collaborative projects and associated grants received
- a) National collaboration NIL b) International collaboration NIL
19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. NIL
20. Research facility / centre with
- state recognition
 - national recognition
 - international recognition NIL

21. Special research laboratories sponsored by / created by industry or corporate bodies NIL
22. Publications:
- Number of papers published in peer reviewed journals (national / international)
 - Monographs
 - Chapters in Books
 - Edited Books
 - Books with ISBN with details of publishers
 - Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - Citation Index – range average
 - SNIP
 - SJR
 - Impact Factor – range / average
 - h-index
23. Details of patents and income generated - NIL
24. Areas of consultancy and income generated - NIL
25. Faculty selected nationally / internationally to visit other laboratories / institutions / industries in India and abroad- NIL
26. Faculty serving in
- a) National committees b) International committees c) Editorial Boards d) any other (please specify) NIL
27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

Faculty members regularly attend national/international Seminar/conferences.

01- Attend Refresher Programme in Academic Staff College.

NIL	NIL
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28. Student projects
- percentage of students who have done in-house projects including inter-departmental projects

A compulsory project is included in under graduate and post graduate curriculum in final year wherein every student has to carry out a project. The following are class wise percentage details-

M.Phil. Hindi Literature	100%
M.Phil. English Literature	100%
M.Phil. Urdu Literature	100%
M.Phil..Sanskrit Literature/Jyotish	100%
M.A.(Functional Hindi Translation and Literature) 2 YEARS.	100%
M.A.(Sanskrit Literature/Jyotish) 2 YEAS.	100%

- percentage of students doing projects in collaboration with other universities / industry / institute

29. Awards / recognitions received at the national and international level by

- Faculty
- Doctoral / post doctoral fellows
- Students

30. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any.

S.No.	Date of Seminar	Topic of Seminar /workshop	Experts Name
1.	27-28 Junary'2012	Relevance of Link Language in 21st Century	Prof. U.S. Choudhary, Prof. Shobha Vaidya, Prof. T.N. Shukla, Dr. Pankaj Bisht, Prof. Rajendra Mishra
2.	13-14 Sept.'2013	Social Awareness in Modern Literature	Prof. B.K. Passi, Prof. G.S. Agrwal, Prof. Virendra Mohan, Prof. Shriram

			Parihar, Prof. Rajendra Mishra, Prof. Kalpna Purohit,
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A training workshop planned on 30.09.2013 on Logistics: An imperative Element for sustainable Economic Development. Resource person: Dr. Richa Srimal

31. Code of ethics for research followed by the departments

- The department is following a transparent system, wherein no copy paste strategies (plagiarism) for any research publication or project purpose are used.
- Research is to be pioneer in professional education in commerce, impacting industry and society through innovative excellence.
- Add values to the pursuer of the Research as individual and to the society and industry as a whole.

32. Diversity of students (2009-2013)

Name of the Course	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A. Hindi				
2009-10	100	-	-	-
2010-11	83.30	16.70	-	-
2011-12	100	-	-	-
2012-13	100	-	-	-
M.A. Sanskrit				
2009-10	88.80	11.20	-	-
2010-11	100	-	-	-
2011-12	85	15	-	-
2012-13	75	25	-	-
M.Phil. Hindi				
2009-10	92.80	-	7.20	-
2010-11	80	20	-	-
2011-12	92.80	7.20	-	-
2012-13	94.40	-	5.60	-
M.Phil. Sanskrit				
2009-10	57.10	28.50	14.20	-
2010-11	88.80	11.20	-	-
2011-12	87.00	13.00	-	-

Name of the Course	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
2012-13 M.Phil. English	87.00	13.00	-	-
2009-10	77.80	11.10	11.10	-
2010-11	50.00	35.00	15.00	-
2011-12	78.90	15.90	05.20	-
2012-13	70.00	10.00	20.00	-
M.Phil. Urdu	-	63.20	36.80	-

33. Student profile programme-wise: (2009-2013)

Name of the Course (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A. Hindi					
2009-10	08	05	03	62.50	37.50
2010-11	06	03	03	50.00	50.00
2011-12	03	02	01	66.60	33.30
2012-13	03	02	01	66-60	--
M.A. Sanskrit					
2009-10	10	08	02	80.00	20.00
2010-11	06	05	01	83.30	16.66
2011-12	07	03	04	42.80	57.10
2012-13	04	02	02	50.00	50.00
M.Phil. Hindi					
2009-10	14	06	08	42.60	57.10
2010-11	16	02	13	12.50	81.20
2011-12	14	05	09	37.50	64.20
2012-13	18	05	13	35.70	64.20
M.Phil. Sanskrit				27.70	72.20
2009-10	07	05	02	71.40	28.50
2010-11	11	08	01	72.70	9.00
2011-12	07	06	01	85.70	14.20

Name of the Course (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
2012-13 M.Phil. English	07	04	01	57.10	14.20
2009-10	18	01	15		
2010-11	20	11	09	05.50	88.80
2011-12	19	07	12	55.00	45.00
2012-13	19	09	09	36.80	65.00
M.Phil. Urdu				47.30	47.30
2012-13	20	18	01		
				90.00	05.00

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

JRF-NET .01 (MR.DINESH KUMAR (Dec.2012), RGNF (SC&ST). 10
Student progression (2009-2013)

Student progression	Percentage against enrolled
UG to PG	
M.A. Hindi	
2009-10 08	08
2010-11 05+01	06
2011-12 03	03
2012-13 03	03
M.A. Sanskrit	
2009-10 08+01	09
2010-11 06	06
2011-12 06+01	07
2012-13 03+01	04
PG to M.Phil. Hindi	
2009-10 13+01	14
2010-11 12+03	15
2011-12 13+01	14
2012-13 17+01	18
M.Phil. Sanskrit	
2009-10 04+02+01	07
2010-11 08+01	09
2011-12 06+01	07

Student progression	Percentage against enrolled
2012-13 M.Phil. English 06+01	07
2009-10 14+02+02	18
2010-11 10+07+03	20
2011-12 15+03+01	19
2012-13 M.Phil. Urdu 14+02+04	20
2012-13 13+07	19
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurs	NIL

35. Diversity of staff

Percentage of faculty who are graduates	
of the same university	66.6%
from other universities within the State	20%
from universities from other States	
from universities outside the country	

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period 02 (Awarded Ph.D.), (01- submitted)

38. Present details of departmental infrastructural facilities with regard to

-) Library – Latest Text books, Reference books,
- b) Internet facilities for staff and students -Yes
- c) Total number of class rooms- 19
- d) Class rooms with ICT facility- 02
- e) Students’ laboratories - nil
- f) Research laboratories -nil

39. List of doctoral, post-doctoral students and Research Associates

- a) from the host institution/university –N.A.
- b) from other institutions/universities- N.A.

S.No	Name of Visiting Faculties	Designation/Address
1	Dr. Bharat Singh	Retd. Prof. 53-A Rajput Bhawan Ram-Rahim colony Rao
2	Dr. Pradumna Mishra	Prof. Shri Vaishanv commerce college indore
3	Dr. Pushpendra Dubey	Asst. Prof. D-37, sudama nager indore
4	Dr. Gopal Sharma	Prof. govt. Bherulal patidar college
5	Dr. Shobha Jain	Prof. govt. Bherulal patidar college
6	Dr. Ram Shankar Tiwari	329/A mayor nagar indore
7	Dr. Suresh Chaturvedi	Asst. Prof. 101 kshitij palace 3/1 old palasiya indore
8	Dr. Subroto Guha	Prof. Shri Vaishanv college indore
9	Dr. Ashok Mahashabde	Retd. prof. govt. G.A.C.C. Indore

45. List the teaching methods adopted by the faculty for different programmes.

BBA(FT) & B.Com(ATM) :- The course is taught by lecture method, seminar methods and tutorials supported with visible presentations through Power Point presentations. For practical subjects the case study method is also followed in teaching.

MBA(FT) 2Yrs., M.Com(AFC), M.Com(BM):- This Program is basically post Graduate so based on research part therefore this course is taught through lecture method with visible presentation and discussion method is commonly opted to promote the students to participate in teaching learning process as an active participant. Apart from the said methods the assignments are allotted to students so that they can develop their research skills in the field of law and case study method along with dissertation on research topic.

M. Phil: - The M. Phil Programme is post master programme therefore the advance teaching & research methods are opted to teach scholars through lecture method, discussion method, seminar and case study method along with dissertation on research topic.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

To monitor the academic activities of the department the committees have been formed to monitor and ensure that the programme objectives are achieved through the teaching learning process in the department. For that and time to time internal examinations are conducted to evaluate the knowledge of the students. For professional skill and personality traits the competitions are organized within the department like Debates, Quiz's, Objective type test etc. Students are also motivated to participate in various activities organized by different national universities and other institutions in India and abroad.

47. Highlight the participation of students and faculty in extension activities.
- Participation in activities related to the GREEN CALENDER of the University
 - Blood donation camps
 - Cleanness drive
 - Khan River cleanness drive
48. Give details of “beyond syllabus scholarly activities” of the department.
- The department organizes the social welfare campaign with its faculties and students to make the students sensitive towards social problems and social reality.
 - Participation in activities related to the GREEN CALENDER of the University
 - Apart from syllabus scholarly activities, various other events are also regularly organize by the department which includes cultural programmers, Sports, Inter-college Quiz competition, Special lectures given by renowned persons
49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details. -NO
50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

The School of Commerce is a mile institution in central India where the prime focus of study is to develop new branches of Commerce and Foreign Trade of social and commercial significance. The subjects like Export Import, Corporate Finance, Taxation, Information Technology Act, etc with practical problems & planning are taught to students. Practical Knowledge is given to students by case study method, Port and Industrial visit so students increase their knowledge in practical environment. Courses of the department provide students the core knowledge of Accounting, Tax, Management, Foreign Trade, Banking subjects which will further help them in their future carrier.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Five Strengths: Enclosure

1. Qualified and Dedicated Faculties
2. Adherence to academic calendar.
3. Sincerity and Punctuality as to internals, semester exam and result declaration.
4. Interdisciplinary nature of the academic programmes
5. Innovative academic programmes

Five Weaknesses: Enclosure

1. Shortage of Permanent full time teaching faculty.
2. Shortage of administrative staff. (Office, librarian, Non teaching staff)
3. Requirement of additional application software

4. Need of additional sanctioned technical staff
5. Need of enhancing the e-learning and mobile based learning

Five Opportunities:

- To develop excellent center in state to teach.
- Prospects for promoting more B.Com, M.Com, M.Phil & Ph.D. Research work.
- Consultancy
- Student ex-change programmes
- Industry-institute linkages

Five Challenges: Enclosure

1. School with limited faculty is running courses MBA(FT) 5 yrs. & 2 yrs., M.Com(AFC & BM), M.Phil , Ph. D course work
2. To accomplish official work and semester examination with little enough non teaching and faculty personnel's.
3. Development of national level research
4. (ii) Collaboration with leading national / international institutes/ universities/ R & D organizations
5. Virtual class room
6. On-line tests and mobile learning

52. Future plans of the department.

I. New Courses

School of Commerce is successfully running MBA (FT) 5 yrs. & 2 yrs., M.Com (AFC & BM), M.Phil. Looking to the development of new research organizations and industries, it is planned to have new programmes in the department.

II. Library facilities

Library of School of Commerce possesses around Two thousand one hundred books, Periodicals and Journals. With a vision of new programmes, it is intended to have sound and well equipped and automated library with recently published books, periodicals and journals in the library.

III. Conference/ Summer School

It is planned to have at least one national / international conference/ Summer School at School of Commerce in a year. This enables the students, researchers and faculties to enhance their knowledge in the new domains of Commerce.

IV Well equipped Infrastructure

School of Commerce possesses new building. The building was built in 2012. For the development of new research and programmes, it is proposed to have a well equipped new building consisting of Wi-Fi network, developed computer lab and Auditorium.

V. Memorandum of understanding

Efforts for new memorandum of understanding (MOU) with other national / international organization are being made.

Write up of efforts for Quality Sustenance and Assurance in the department- B

The School of Commerce is committed for quality education which can support the vocational interest and public welfare in Commerce and Foreign Trade field. The institution is vigilant towards its commitment. Therefore the department has impartial goal oriented teaching and examination evaluation process so that its basic mission can be achieved for quality assurance the department follows following practices as :

1. Viva Examination after every semester
2. Coaching and guidance centre for competitive examinations
3. The special classes of English language and personality development are organized for weaker students.
4. The students are supported with psychological motivation and counseling for their personal problems which may cause hurdles in their academic and social life.

For quality assurance, self analysis and feedback through discussion with academic peers and students was practiced.

Students played a role in quality improvement by giving suggestions. Department worked with a goal to provide best possible knowledge in the field and for the overall development of the students through regular teaching, seminars and discussion with them.

Regular updating of the course contents for advanced knowledge of various topics was done by the concerned teachers.

Research activities were always encouraged and available facilities were provided to the students and other researchers of the university.

Feedback from students, alumni and academicians was routinely taken, analysed and implicated for updating and development through such a practice the course paper.

(iii) Quality issues in Teaching Learning Processes, under process

(iv) Lecture series on Kabirdasji was held on 24/10/2013 speaker prof.Sadanad Shahi. Banaras Hindu University. Varanasi U.P.

Declaration by the Head of the Department- C

I Certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

With seal:

Place: Indore

Date: 23/10/2103

